



## professional **VIP SERVICES**

### The Services Your Most Important Travelers Deserve

ADTRAV's VIP Services deliver the highest levels of traveler support, ensuring your top executives and road warriors are as comfortable as possible during their business travel. In addition to receiving the same personalized attention ADTRAV shows all its clients, VIP travelers also enjoy an added level of professional services that will satisfy even the most demanding of travelers. Our highly trained VIP agents monitor every step of our clients' travel—managing all the details along the way—for a pleasurable and hassle free travel experience everytime. Services include:

- » Private Aircraft Charters
- » Luxury Automobile Rentals
- » Theatre, Concert, and Sporting Events Tickets
- » Restaurant Reservations
- » Tee Times

## SERVICE HIGHLIGHTS

- » Boarding passes emailed 24 hours prior to check-in
- » Wait list upgrades when available
- » Premium airline seats and "sold-out" rooms in favorite hotels when available
- » Hotel reservations reconfirmed 24 hours prior to arrival
- » "Best possible" hotel accommodations and rental cars when available
- » Enrollment in frequent traveler programs
- » Reserving and ticketing of frequent flyer tickets
- » Arranging limo service to/from airport
- » Assistance with waiving hotel no-show penalty in the event of a flight cancellation
- » Expedited passport and VISA services
- » Personalized travel reports to track travel expenditures
- » Dedicated toll free number and email to guarantee priority response 24/7/365
- » Dedicated vacation advisor for personal travel needs